



## SAP Business Warehouse/Business Intelligence Reporting

### Introduction

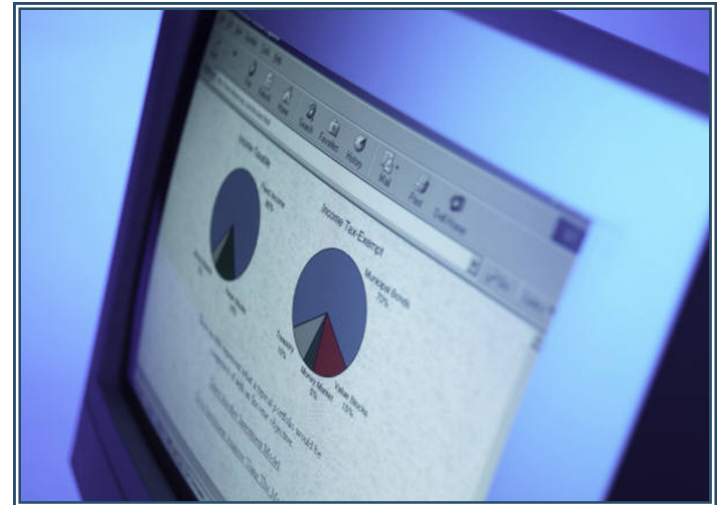
Washington State HRMS Business  
Warehouse/Business Intelligence (BW/BI)  
Custom Reports Training Materials  
General Topics - BW/BI End Users/Power Users

# Introduction

The **BW/BI Self-Paced Learning Materials** have been designed to provide first time BW/BI users with a general understanding of the BW/BI application, including basic report functionality and steps for running BW/BI Custom Reports via the HRMS Portal.

Topics covered in this section include:

- BW/BI Custom Reports Training Materials - General Topics
- Additional Information



# BW/BI Custom Report Training Materials – General Topics

BW/BI Self Paced Learning Materials will be published in sections and posted to the Customer Support website as they become available: <http://www.hr.wa.gov/payroll/HRMS/HRMSSupport/Pages/BusinessIntelligence.aspx>

All sections listed below are recommended reading for both BW/BI End Users and BW/BI Power Users. At a minimum, BW/BI End Users should review the following sections:

- Logging on to HRMS Portal
- Running BW/BI Reports from HRMS Portal

	Section Name	Last Revised
1	Introduction	June 2013
2	BW/BI Concepts and Security	June 2013
3	BW/BI Architecture	June 2013
4	BW/BI Custom Reports	June 2013
5	Logging on to HRMS Portal	June 2013
6	Running BW/BI Reports from HRMS Portal	June 2013
7	Elements of a BW/BI Report	June 2013
8	BW/BI Report Context Menu	June 2013
9	Printing Report Results	June 2013
10	Exporting Report Results	June 2013
11	Glossary of Terms	June 2013
12	Additional Information/Getting Help	June 2013
12A	Additional Information/FAQ	June 2013
13	BW/BI Financial InfoCube	June 2013
14	BW/BI Grievance InfoCube	June 2013



The sections for BW/BI Financial and BW/BI Grievance InfoCubes are intended for End Users and Power Users. It is recommended that all End Users and Power Users read all BW/BI Custom Report Training Materials prior to reading these specific sections.

# Additional Information

The HRMS Customer Support website contains additional information, including:

- Current Status of BW/BI Data Loads
- Training Materials and Workshop Schedules
- Business Intelligence (BW/BI) InfoProvider designs
- Frequently Asked Questions



<http://www.hr.wa.gov/payroll/HRMS/HRMSSupport/Pages/BusinessIntelligence.aspx>